

**BY-LAWS**

**MID-PACIFIC ROAD RUNNERS CLUB**

**ARTICLE I**

(As amended October 14, 1982, January 22, 1986, January 10, 1997, February 29, 2008, February 19, 2010)

**MEMBERSHIP AND DUES**

Section 1. The fiscal year of the Club shall be from January 1 through December 31.

Section 2. The amount of annual dues shall be determined for each year by the Executive Committee, but shall not be less than \$30.00 per year. In determining annual dues, the Executive Committee may also establish a family membership plan, a student membership plan or an installment membership plan. The family and student membership plans may provide that a student or members of a family pay less than the annual dues. In establishing any of three plans, race entry fees shall not be applied towards dues.

Club membership plans and their definitions:

- (1) Junior. Individual membership for a person 18 years ~~and~~ or younger.
- (2) Annual Regular. Individual membership for a person 19 years ~~and~~ or older.
- (3) Annual Family (2 members). Husband and wife, or a father/mother and his/her dependent under 19 years old.
- (4) Annual Family (3 or more). Husband and/or wife, and their dependent(s) under 19 years old.
- (5) Life Membership. Individual Life Membership.

All memberships are non-transferable.

Section 3. The Club will be on an annual membership system beginning on July 1 of each year and ending on the last day of June the following year. There will be no pro-rated membership dues unless otherwise directed by the Executive Committee. Members other than life members, who do not pay their dues, shall be declared delinquent. Delinquent members shall be dropped from the Club rolls and shall no longer participate in activities of the Club as Club members.

**ARTICLE II**

(As amended April 17, 1993, January 10, 1997, February 29, 2008, February 19, 2010)

## LIFE MEMBERSHIP

Club members may purchase a life membership with the Club at a minimum cost of \$300.00. All life members shall comprise a committee that advises the President of the Club affairs. Life members shall elect their own committee chairperson. Life members shall not be required to pay annual dues or race entry fees in Club-sponsored races. Life members shall pay for team competition and other special events as designated by the President. The names of all life members may be set forth on the Club's website and only life members may wear the life membership uniform patch. The President may nominate and the Executive Committee may approve certain persons to be honorary life members who will have all the privileges of Life Memberships. This honorary Life Membership will be used to identify a person whose exceptional service, long-term support, or extraordinary participation have been of outstanding benefit to the Club and to the running community.

### ARTICLE III

(As amended October 8, 1986, April 17, 1993, January 10, 1997, February 29, 2008, February 19, 2010)

### COMMITTEES

Section 1. The following standing committees, and such other committees as the Executive Committee may deem necessary, shall be appointed by the Executive Committee of the Club and shall have the duties listed which shall not, however, preclude other activities of such committees. Committee members may be chosen by chairpersons and members may be reassigned.

Section 2. The Standing Committees and their duties shall be:

- (1) Race Administration. This committee shall propose, measure, and certify race courses. It shall ensure officials, timers, scorers, etc. are present and administratively proficient. It shall ensure race record maintenance. The 1<sup>st</sup> Vice President for Race Operations supervises this committee and is a voting member thereof.
- (2) Membership/Organization. This committee shall administratively oversee membership procedures. It shall coordinate closely with the Publicity Chairperson to ensure prospective members are contacted and aware of Club advantages. It shall supervise Club election procedures. It shall ensure that the Constitution and By-Laws shall be available to all members on the website. It maintains a membership roster and a system for mailings to members. The 2<sup>nd</sup> Vice President for Administration supervises this committee and is a voting member thereof.

- (3) Awards. This committee shall obtain awards for the Club races, relays, special events, and as otherwise necessary. The 2<sup>nd</sup> Vice President for Administration supervises this committee and is a voting member thereof.
- (4) Publicity. This committee shall ensure pre- and post race information reaches the news media. It shall actively promote Club functions through the internal news media. It shall inform members of special interest events, both local and national. It shall publish the Club newsletter, “The Mid-Pacific Road Runner” and maintain the website. It maintains a system of producing running event announcements. The 3<sup>rd</sup> Vice President for Public Affairs supervises this committee and is a voting member thereof.
- (5) Social. This committee shall plan, organize and conduct Club banquets and gatherings. The 3<sup>rd</sup> Vice President for Public Affairs supervises this committee and is a voting member thereof.
- (6) Equipment. This committee shall ensure the improvement and maintenance of Club race equipment and supplies. The 4<sup>th</sup> Vice President for Volunteer Support and Equipment supervises this committee and is a voting member thereof.

#### ARTICLE IV

##### EXPENSES

Club expenses shall only be paid or reimbursed upon submittal of a bill or other statement setting forth the reason for the expense as authorized by the Executive Committee.

#### ARTICLE V

(As amended January 10, 1997)

##### RACING DIVISIONS

Competition in all races shall be held by divisions. Divisions will be in five year age groups, unless otherwise specified by the Executive Committee or Race Director.

#### ARTICLE VI

(As amended January 10, 1997, February 29, 2008, February 19, 2010)

##### RACING RULES

Section 1. Fees. Nominal entry fees shall be charged to Club members for Club races, except for special events as directed by the Executive Committee. Non-members shall pay a higher race entry fee to be determined by the Executive Committee. Life members shall not be required to pay race entry fees in Club races.

Section 2. Race Director. The President, or his/her designated representative, shall may appoint a ~~referee~~ race director(s) for each race. The race director(s) shall conduct all race matters. The race director's jurisdiction shall end after the completion of the race and the results have been determined.

Section 3. Disqualification. Runners or teams may be disqualified by the race director(s) if they have:

- (1) Intentionally or significantly run off the course;
- (2) Interfered with another runner (e.g., blocking, tripping, pushing, etc.);
- (3) Accepted inappropriate assistance;
- (4) Violated pre-race instructions;
- (5) Shown unsportsmanlike conduct (e.g., use of profane language, abusive and derogatory comments to other runners ~~and~~ or officials, intentional interference with the conduct of the race, deliberate acts of "clowning" or "horseplay");
- (6) Been found to be using stimulants in contravention of established U.S.A. Track and Field Policy and Rules.

Disqualification can be appealed to and decided on by the Executive Committee.

Section 4. Course Safety. The City and County of Honolulu Police Department suggests members of the Club run on the right side of all roadways. The road, sidewalks, and immediate shoulders shall be legal ground for running, unless otherwise instructed to the contrary.

Section 5. Race Roster. Runners shall register and pay membership dues or entry fees, if necessary, before each race.

Section 6. Racing Records. A new record may be set only over the same course and distance as the previous record. The Club shall recognize local and guest records.

Records may be established in each division or further subdivision made by the Executive Committee in a race for any course.

As used in this section:

- (1) "Guest" means any non-Club member whether or not a resident of Hawaii.
- (2) "Local" means any Club member.

ARTICLE VII  
(As amended January 10, 1997, February 19, 2010)

RACE SCHEDULE

The Executive Committee in conjunction with the membership and/or Race Operations Committee will determine the coming calendar race schedule. The Club's race schedule will be posted on the website and forwarded to appropriate officials.

ARTICLE VIII

NOTICE OF MEETINGS

At least ten days written or oral notice shall be given for each general meeting of the Club, and at least five days written or oral notice given for each special meeting of the Club.

ARTICLE IX  
(As amended January 10, 1997)

A quorum shall be ten paid-up members of the Club. A quorum must be established before submission and counting of absentee votes.

ARTICLE X

CLUB COLORS

Club colors shall be red, white, and gold.

ARTICLE XI  
(As amended February 19, 2010)

AWARDS

Section 1. Annual Awards. There shall be annual awards for outstanding members. The basis for the awards shall be determined by the Executive Committee and detailed on the Club's website at least three months before the start of the calendar year.

Section 2. Additional Awards. The Executive Committee may create additional awards which will be detailed on the Club's website.

ARTICLE XII  
(As amended January 10, 1997)

RECALL

The members of the Club may recall members of the Executive Committee upon the vote of two-thirds of the members present at any general or special meeting. "Members present" is defined to include absentee votes when the purpose of the meeting is announced prior to the meeting. Written notice of the recall shall be given in accordance with Article VII of the By-Laws.

### ARTICLE XIII

(As amended January 10, 1997, February 19, 2010)

#### WEBSITE

There shall be a website which may include a list of members, a race schedule, race results, club contacts, newsletters, entry forms and other club-related information. The website will also have minutes of Committee meetings as well as a copy of the Bylaws and Constitution.

### ARTICLE XIV

(As amended January 10, 1997, February 19, 2010)

#### LIABILITY INSURANCE

The Club shall assume no liability for any physical disability or injury occurring to its members while training for, or participating in Club races. The Club shall maintain a policy of liability insurance through the Road Runners Club of America covering all Club races. The Club shall ensure all co-sponsored races have adequate insurance.

### ARTICLE XV

(As amended September 12, 1978, October 8, 1986, January 10, 1997, February 19, 2010)

#### RACE CATEGORIES

Section 1. Club co-sponsorship of races shall be approved by a majority of the members of the Executive Committee. There are four categories of races:

1. Club races: MPRRC has the sole responsibility of the race.
2. Co-sponsored races: MPRRC co-sponsors the race with another organization, and receives a fixed fee or assumes an agreed on percentage of the financial risk and profits.
3. Contracted races: Another organization sponsors the race and MPRRC manages it for an agreed return.
4. Assisted races: MPRRC lends equipment and may sponsor insurance but does not assume any financial risk and does not share in the profits.

Section 2. If the Club co-sponsors a race, that race shall be administered according to the Club's standards of fairness, efficiency, and safety. The Club may

reserve the right to recommend standards to other sponsors, consistent with the practices of the Club.

Section 3. Allocation of costs.

- (1) In races co-sponsored by the Club, the costs of all awards and race administration shall be borne by the other sponsor(s) unless the Executive Committee agrees to share the cost by a majority vote.
- (2) If the co-sponsor is a profit-making organization, an appropriate contribution will be obtained for use of the Club's name and for its members' assistance in the administration of the race.
- (3) If the co-sponsor is a non-profit organization, it may be charged for use of the Club's name for any assistance in race administration and services at the discretion of the Executive Committee or by a majority vote of the Club members.
- (4) The Executive Committee shall determine the amount to be charged any co-sponsors.

The foregoing Constitution with By-Laws for the Mid-Pacific Road Runners Club, Honolulu, Hawaii, was adopted on February 19, 2010 by a majority vote to the members present.

ATTEST:

/s/  
President

/s/  
First Vice President

/s/  
Second Vice President

/s/  
Third Vice President

/s/  
Secretary