



Mid-Pacific Road Runners Executive Committee Meeting Minutes
September 13, 2016

Call to Order: By Ron Alford

Time: 6:13 p.m.

Present: John Simonds, Paula Carroll, Erik Covarrubias, Joan Davis, Ron Alford, Sam Aucoin,
Chris Mewhort, Judith Inazu

Absent: Joy Schoenecker, Andrew Taylor, Kawika Carlson, Yuko Nakai

Adjustments to Agenda: None.

I. Approval of Minutes of August 9, 2016 Executive Committee Meeting

- Approved.

II. Financial Report – Chris Mewhort

- Approved.

III Membership Report – Tammy Bautista (See Page 3 – August 1-31, 2016)

- The 2016 race schedule on the back of the membership letter which [REDACTED] sends out is incorrect. [REDACTED] will immediately send her the updated version. [REDACTED] to send a reminder to the listserv re: the correct race schedule.
- The race application on the MPRRC website still has the incorrect race start time for the Old Pali Road; should be 6:30, not 7:00 a.m. [REDACTED] will send [REDACTED] the correct form.
- Update on Membership check procedure for marathon race series: [REDACTED] will check Active.com on questionable entries and send the names to [REDACTED] for confirmation on membership.

IV. Unfinished Business

A. Tamanaha 15K –Joan/Ron/Kawika

- Issues with trophies and tent. Intent is to have a MPRRC tent at all the marathon readiness series races; [REDACTED] to deliver the tent to Boca after our races (the Old Pali, and Tantalus). Otherwise we may need 2 tents if one is kept with Boca so they can set it up and keep it for the next race.
- Must retrieve perpetual trophies for the Tamanaha and Sam’s 5K from the Running Room. [REDACTED] will see if Boca would be willing to display the trophies at their store, and if so, will see to it that the trophy gets picked up before the race, delivered to the engraver after the race, then returned to the store afterwards. [REDACTED] should make sure that the Tamanaha trophy is engraved with the names of the 2016 winners.

- B. Old Pali Road – (9/18/16) Joan/John/ Chris/Sam
- [REDACTED] will check if JB can be the race director.
 - [REDACTED] to pick up the key to the gates on the course and [REDACTED] will unlock the gates.
 - Since this is a show-up and sign-up race, disclaimer language is needed on the sign-up form. [REDACTED] will develop a sign-up sheet with disclaimer language on it, based on a sample that [REDACTED] will provide.
 - [REDACTED] will staff the water station; [REDACTED] will do race day registration; [REDACTED] will bring the awards; [REDACTED] to bring signage.
- C. Tantalus 10 Miler – (10/9/16) Joan/Ron
- This is a no-shirt race this year (one of the few years we had shirts was for the 10-10-10 race); [REDACTED] will inform [REDACTED]
 - [REDACTED] will get port-a-johns; [REDACTED] has completed the paperwork; should consider whether the finish should be uphill; need 3 aid stations; no race director yet; [REDACTED] to contact the school to see if their students would be interested in volunteering.
- D. SAMS 5K (11/27/16)
- Timeline should be aware that this is a RRCA championship race.
 - [REDACTED] to see if Boca can help us with transporting the tent and other equipment since they will be hosting the keiki run. If they can't, then [REDACTED] is equipment back-up since [REDACTED] will not be available.
 - [REDACTED] will clean and place lei on Sam's plaque on the telephone pole. [REDACTED] will ask if Sam's son will be there to say a few words.
 - Need to coordinate with Boca on the timing of the keiki race vis-à-vis timing of the 5K.
 - [REDACTED] will draft a design for the shirt and circulate to Board members.
- E. Post-marathon series dinner
- Awards dinner is scheduled for Dec. 5 at the Manoa Rec Center. Due to date change for the 20K, eligibility for the dinner has been revised to exclude that race.
- F. Aloha Readiness Series for 2017- Yuko/Joan/Sam
- Race Fees: one price until packet pick up; then another bump in price for race day registration.
 - Approved:
 - Individual Races:
 - MPRRC members -\$20
 - non-members - \$35
 - Life members - Free (no shirt), \$10 with shirt

- Late entry (Packet pick-up day): MPRRC members - \$25, non-members - \$40
 - Race day entry - \$45.
 - Price for all 3 races:
 - MPRRC members - \$50
 - non-members - \$80
 - Life members Free (no shirt), \$30 with shirts.

- G. Strategic Plan –Yuko (Hi Sport Ads –Readiness Series/Pictures)
 - \$375 per ad in HI Sports magazine. Although MPRRC sponsors 10 races a year, 3 of the Aloha series races can go on one form, and the Kailua beach run and Lanikai on one form, for a total of 7 full page ads, totaling \$2,625. We also get a “free” page in the magazine. [REDACTED] to confirm with Christian.

- H. Cashless transactions Update–Chris/Joan
 - Will use the square at Old Pali Road race to register runners. [REDACTED] will be there to provide instructions.

- I. Course Maps Update /Kawika
 - Tabled.

- J. Patty Smith Fountain Update/ Ron
 - No progress to report.

- K. Volunteer Committee Position/Update from Judith
 - No one has applied to be the Volunteer Committee Coordinator. Instead, we can review the list of those who volunteered when signing up for membership and convene a meeting of prospective volunteer committee members. About 70 have indicated interest in volunteering for a range of tasks [REDACTED] will review the list and invite likely prospects to a meeting to determine interest.

- L. By-Laws and Ron Heller/Joy
 - The Letter of Consent has been signed and mailed, and contact with [REDACTED] for financials has been made.

- M. Purchasing a second MPRRC tent for 808Race
 - Tabled.

V New Business

- A. Conflict of Interest Forms for all Executive Board/Joy/Ron/Judith
 - [REDACTED] to send to board members. Board members should sign and return to [REDACTED] for filing.
- B. Race Fees

- Goal is to have all 2017 race fees updated by the October meeting.
- Consider for October meeting: same price for show up and sign up, but increase pricing for our shirt races (3 Aloha Series, Sam's, and possibly a Premier race).

C. Consider Premier Races for 2017

1. Bill Beauchamp 10k. Perhaps target this one since it's on Mother's day, with special pricing for mother-daughter or team entries, etc. Some proceeds can go to charity; have a vendor; involve school or another charity. Could change name of race, but keep it in honor of Bill B. [REDACTED] to contact MADD to see if they're interested.
2. Tantalus 10 miler. Challenging course, lack of adequate parking, safety issues.
3. Bellows - February /March 2017?? Site needs to be cleared, but still under consideration.

D. Annual 2017 Club Meeting (February 2017) Halina/Joy/Ron, etc.

- Social committee to be formed. [REDACTED] is on the committee and will oversee using KCC again. At the meeting, have ballots prepared and distributed to members; recruit interesting speakers and activities.

E. Honolulu Marathon 2016

1. MPRRC & RRCA Expo/ Ron

- [REDACTED] prepared a draft guide for the expo. Suggestions to consider: by mid-October, send out a call for volunteers; sign up members at the expo at a special membership rate (e.g., year and a half membership at the annual membership price); distribute magnets; sell left over shirts and possibly other apparel.

2. Marathon Tent/Joan

- [REDACTED] gave [REDACTED] docs for land utilization for Kapiolani park.

F. Course Certifications (5 courses)

- [REDACTED] is collecting the certifications as they come in.

G. Club Promotion/Outreach Materials – Ron/Joy/Yuko –

- Race Schedule Magnets (need 2017 race dates confirmed). [REDACTED] will have samples ready for the next meeting.
- Pictures on race-day: include race director and volunteers to be posted by [REDACTED] on MPRRC website/-possible Hi Race Mag?/Facebook, etc.
- Tabled.

H. 2017 Race Calendar

- [REDACTED] has a draft; change the Old Pali Road start time to 6:30. City hall has approved the draft schedule [REDACTED] will submit the reservation request for Kapiolani park and Kailua beach park. Permits can be submitted a year in advance.

VI. Next Meeting

Date: October 11, 2016

Time: 6:00 PM

Place: UH/ Ag Science Bldg./ Room 219

Meeting Adjourned at 9:09 p.m.



Membership Report 8/1/2016 - 8/31/2016

17 family memberships from 8/1/16 until 8/31/16 (4 new in 2016-2017)

35 individual memberships from 8/1/16 until 8/31/16 (11 new in 2016-2017)

0 junior memberships from 8/1/16 until 8/31/16 (1 new in 2016-2017)

189 life memberships

Total: 347 memberships

(23 new memberships in 2016-2017)

(net gain of 35 individual and 17 family memberships since the last report)