

Mid-Pacific Road Runners Club Executive Committee Meeting  
Minutes for November 9, 2016



Call to Order: Joy Schoenecker at 6:18 p.m.

Present: John Simonds, Erik Covarrubias, Joan Davis, Ron Alford, Sam Aucoin, Chris Mewhort, Judith Inazu, Joy Schoenecker, Andrew Taylor, Kawika Carlson, Yuko Nakai

Absent: Paula Carroll

Adjustments to Agenda: (1) SAM's 5K: Raul will attend to coordinate logistics in Erik's absence; (2) new MPRRC membership application form; (3) Marathon tent: Valley Isle Road Runners requesting access to the marathon tent for a few of their runners

I. Approval of Minutes of October 11, 2016 Executive Committee Meeting

-Approved.

II. Financial Report – Chris Mewhort

- 808Race hasn't paid us yet; usually pays in September.

III Membership Report – Tammy Bautista

(See Page 3 – October 1, 2016 to October 31, 2016)

IV. Unfinished Business

A. Val Nolasco —Joan/Trophy —Kawiki

- [REDACTED] will bring application forms for the SAM's 5K and membership applications to the race.

B. S.A.M.s 5K (11/27/16) – Joan/Sam/ Trophy-Kawika

- [REDACTED] will set up the MPRRC tent and 2 other tents. 808race will set up the keiki run finishing chute with the arch; keiki run is after the 5K. Will bring their sound system, etc. [REDACTED] will cone the course, put up "no parking" signs (but no chairs).
- [REDACTED] to make sure finish line delineators are set up, not just cones. [REDACTED] will pick up equipment from the locker with [REDACTED].
- [REDACTED] will get the elite awards. He will pick up the trophy from Running Room during packet pick up.
- We should consider changing the name of the race for 2018, to grow interest.
- [REDACTED] and [REDACTED] will bring lei and clean the SAM's plaque on the telephone pole.
- There is no course map yet.

B. Bosetti (1/1/17) – Joan/Sam

- Entries are slowly coming in.
- [REDACTED] has submitted applications for permits for the race course.
- [REDACTED] will arrange for 1 porta potty.

C. Aloha Readiness Series - Joan

- [REDACTED] submitted applications for permits for the park and the street.

- Consider offering just one long-sleeve shirt for all 3 races in 2018.
- 3 volunteer names on the Bob & Ron's shirts: Ray Woo, Erwin Taboada, Mark Correia. Get new design for shirt.
- Chapson's 8K: get new design.
- Faerber's 10K: same design but different color.
- In general, consider elevating our shirt designs. [REDACTED] will be asked to provide new designs.

#### E. Course Maps Update & Pricing-- SAMs, Bosetti & Readiness Series/Kawika

- Cost for all course maps is \$\_\_\_\_\_.

#### F. Volunteer Committee Position—Update/Judith/Ron

- [REDACTED] to send individual email or call to recruit volunteers for the volunteer committee.

#### G. By-Laws and Ron Heller-Update/Joy

- [REDACTED] October 19, 2016 report: suggested that more details be provided for each race in the financial report; other concerns were discussed and determined not to be relevant (e.g., as a non-profit, MPRRC does not need to file tax returns or pay taxes on race-related revenue). [REDACTED] was provided a copy of the report.

### V. New Business

#### A. Conflict of Interest Forms for all Executive Board- Update/Judith

- All Board members have signed and forms are on file.

#### B. Race Fees –Financial Spreadsheet-Update/Paula/Ron

- [REDACTED] estimated budget spreadsheet for 2017 was reviewed. The proposed budget includes projected income and expenses for 2017 and 2016. An approved budget would drive decisions on future expenditures. To be discussed further at the next meeting.

#### C. Consider Premier Races for 2017- Update/Ron

1. Bill Beauchamp 10k. Could make this a special race by awarding door prizes, have a food truck, special finish line, etc.
2. Tantalus 10 miler. Not under further consideration as a premier race due to parking and safety concerns.
3. Bellows. No permission to hold a race.
4. Windward Half Marathon (2017). Boys & Girls Club sponsors the race and receives proceeds; perhaps it's possible to split proceeds with them? Castle Medical Center has sponsored in the past and could be approached again. There are typically 700-800 finishers. Includes a 5K race. Consider for 2017 if possible, or 2018. [REDACTED] will continue to check with them.

#### D. Annual Meeting Date & Place Selection and Activities-

1. KCC dates – Update/Joy/Halina.

- KCC was tentatively reserved for March 24 as other venues are explored. An earlier date would be preferable. The Elks Club is not available in January or February. ■■■ will look into the Japanese Cultural Center which is available on Feb. 10.
2. Club Officers and Positions for 2017- & Ballots/Joy.
    - We should have written ballots.
  3. Annual Meeting Components and Volunteer list/Joy
  4. By-Law and Constitution Changes –Audit Requirement/Joy
    - Proposed change in the Constitution: replace “audit” with another term such as “evaluate” or “assess”. “Review” is also not appropriate.
    - In order to offer a special membership rate for those who sign up at the Expo, must change the Bylaws to authorize the Board to change membership fees.
    - Proposed: Staggered 2 year terms for half the Board members, and the other half the next year, to ensure continuity among Board members.
    - All proposed changes to be discussed at next month’s meeting.

#### E. RRCA Convention – Detroit -March 9-12, 2017

#### F. Honolulu Marathon 2016

##### 1. MPRRC & RRCA Expo-Update/ Ron

- ■■■ developed a transaction sheet to record t-shirt sales. Volunteers to keep track of each sale.
- At least 2 people should be at the booth at all times: one to sell merchandise, the other to handle the cash register.
- ■■■ will distribute the volunteer guide to all those who staff the booth. He will also create a magnet-size card with the 2017 race schedule if we run out of magnets. Will also hand out a sheet describing places to go for group training runs.

##### 2. Marathon Tent – Update-Ron/Joan

- ■■■ talked to ■■■, who will contribute to the cost of the tent. He will also arrange for volunteers.
- ■■■ to ask ■■■ to send an email to recruit volunteers for the marathon tent.
- ■■■ to make sure that each group has noticeable signage.
- The Valley Isle Road Runners (VIRR) would like to use the tent after the marathon and will pay for their runners. ■■■ will get a list of their runners and give to ■■■. Other guests are ok too, provided we get headcount and names in advance. The cost is \$10 for food and \$15 for massage.

#### G. Course Certifications - 5 courses (BOCA) –Update/Joy

- Five courses have been certified by BOCA: 15K, 20K, 25K, 30K, Val Nolasco Half-marathon
- \$1,600 total cost for certifications. MPRRC portion \$800.00; MPRRC will send a check.

#### H. Club Promotion/Outreach Materials

- Magnets with the 2017 Race Schedule are being made.
- Suggestions for Club Apparel & Handouts: Visor, Luggage Tags/Joy

#### I. Coaches Certification – RRCA/Ron

- Tentative date is March 18-19 or April or May.

#### J. MPRRC Christmas Party /"Guess Your Marathon Time" – Hale Koa/Connie Comiso.

- Approved by the Board for December 18, 2016

#### K. New Membership Application Form

- Approved.

#### VI. Next Meeting

Date: December 13, 2016 (Tuesday)

Time: 6:00 PM

Place: UH/ Ag Science Bldg. Room 219

Meeting Adjourned at 8:45 p.m.



#### Membership Report 10/1/2016 - 10/31/2016

2 family memberships from 10/1/16 until 10/31/16 (6 new in 2016-2017)

2 individual memberships from 10/1/16 until 10/31/16 (17 new in 2016-2017)

0 junior memberships from 10/1/16 until 10/31/16 (2 new in 2016-2017)

189 life memberships

Total: 367 memberships

(34 new memberships in 2016-2017)

(net gain of 2 individual and 2 family since the last report)