**Mid-Pacific Road Runners Executive Committee Meeting**

**May 9, 2017**

Call to Order: Ron Alford Time: 6:00 pm

Present: Craig Knohl, Paula Carroll, Chris Mewhort, Sam Aucoin, Ron Alford, Joy Schoenecker, Eric Covaroubias, Joan Davis, Halina Zaleski.

Halina will take minutes for Judith.

I. Approval of Minutes of April 11, 2017 Executive Committee Meeting. Minutes were approved.

II. Financial Report – Chris Mewhort

General Excise Tax applies only to fund-raising income, and not to memberships, donations or race income. Shirt and other apparel sales can be seen as either cost-offset or fund-raising. Chris will file General Excise Tax (GET) returns for the last three years showing shirts as cost offset. The State has three years to question this before the statute of limitations closes. If GET is deemed payable on shirt sales at the Great Aloha Run Expo, the tax would be about $100.

III Membership Report – Paula Carroll/Tammy Bautista

Membership Report 4/1/2017 - 4/30/2017

3 family memberships from 4/1/17 until 4/30/17 (22 new in 2016-2017)

5 individual memberships from 4/1/17 until 4/30/17 (77 new in 2016-2017)

0 junior memberships from 4/1/17 until 4/30/17 (4 new in 2016-2017)

189 life memberships

Total: 504 memberships

(142 new memberships in 2016-2017)

(net gain of 5 individual and 3 family memberships since the last report)

IV. Unfinished Business

1. 2018 Race Schedule Committee Update – Joan. No meeting. Committee is John, Joan, Al Chun, and Craig, and Ron was added. Ron met with Jim Barahal, who indicated interest in the Marathon Readiness Series and in making the Aloha Readiness Series a run-up to the Hapalua Half Marathon, but not in SAM’s without a series.

1. Aloha Readiness Series – We need to find venues with less coning. We will explore tying it to the Windward Half Marathon instead of the Great Aloha Run. We will consider adding a 10-mile race, possibly at Schofield or Hickam.

2. Race Locations and Names. Do we want to change race names?

3. Entry Fees/No-shirt option. No discussion.

4. Entry Fees. No discussion.

1. Volunteer Committee Update – Ron. No meeting. The drinking fountain is on hold pending a change of heart by Kamehameha Schools. The generic shirt needs a better design than proposed to date.
2. Governance Committee – Halina. Proposed governance documents are a Constitution and Bylaws that is amended by a 2/3 vote of members and Policies that can be changed by a majority vote of Directors. We propose a board of nine directors who hold 2-year terms and who elect officers from among themselves for one year terms.
3. Capital Equipment – Ron. A PA system with two 175 watt speakers, a microphone and controller is available for about $565 from Easy Music. A generator is needed; ours is at Geoff Howard’s; Sam offered to share his. A motion was made to move all our equipment to our locker. Motion passed. A tablecloth would cost about $215 from Hybrid Design. We would also need clamps. A smaller banner or flag was suggested.
4. Bill Beauchamp 10K – Joan. We have the permit thanks to Steve Porter’s help. The course has been adjusted to avoid running down Lehua Ave. We have 92 entries to date.
5. July Races – Joan. Kailua Beach Run and Lanikai 8K. We will have a potluck following the Kailua Beach Run. Ron will contact Be Fit regarding promotional items. We will consider a keiki run at Lanikai and a social event afterward.
6. Windward Half Marathon Committee Update – Ron. Ron and Joan are race directors. The $35 cost for the 5K at is within the normal range for local races. Assuming an average entry fee of $45 and 500 entrants, the income will be $22,000. Expected expenses are $14,000. Finisher medals would increase cost. The net income will be split 80:20 between B&G and MPRRC. We need sponsors to make more money. Entries have an additional donation option. We could add a keiki race. The Boys & Girls (B&G) Club will help contact sponsors. Tom Vanderhoot is helping based on his experience. The race will be promoted on radio. Jan McVeigh will be circus master. We will keep the traditional logo. We need a course map. Castle will be contacted for first aid?
7. Training Run Update – Ron. Pune‛e to 5K is up on the web. Training will be at Ala Moana Park.
8. RunSignUp Registration System Update – Paula/Ron. All members are loaded. Paula will send a message to members to claim their accounts at RunSignUp. Those not on email will get paper forms. Our visors are on sale. All 2017 races are up except SAM’s. Ron will ask 808Race to add an option to enter on RunSignUp. Entries and sales are by credit card only. We have to option to set up events such as the annual dinner. We can upload banners and other items. More photos are needed.

V. New Business

A. Bank Signature Card – Done.

B. Age-graded award suggestions – Joy will forward email from Kainalu.

VI. Next Meeting

 Date: June 13

 Time: 6 pm

 Place: Ag Sciences 219

VII. Meeting Adjourned: Time: 9 pm