**Mid-Pacific Road Runners Executive Committee Meeting**

**August 8, 2017**

Call to Order: By Ron Alford\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Time: 6:06 p.m.

Present: Joan Davis, Chris Mewhort, Sam Aucoin, Ron Alford, Betty Gail Alford, Judith Inazu, John Simonds, Paula Carroll

I. Approval of Minutes of July 11, 2017 Executive Committee Meeting

 Approved.

II. Financial Report – Chris Mewhort (no report)

III Membership Report – Paula Carroll

As of August 8, 2017, the Club has 188 life members, 4 Junior members, 121 individual members, and 114 family members.

IV. Unfinished Business

1. Annual Meeting – Final Expense and Revenue – Chris’
	1. Annual meeting cost $7,495.95
2. 2018 Race Committee Update (combined with Windward Half Committee) – Ron/Joan
	1. Encourage membership and race registration via RunSignUp or electronic, not paper.
	2. Flyers should direct registrants to RunSignUp
	3. Member discounts for races are built into RunSignUp
	4. (see attached for more details)
3. Volunteer Committee Update – Ron
	1. Stephen Porter volunteered to coordinate the MidPac bucks program. Program to begin Sept. 1, 2017.
4. Governance Committee Update – Halina (no report)
5. Capital Equipment – Ron
	1. Generator is fixed and in the locker. Should be brought to our next race, along with other stuff. Need to purchase a gas can to refuel generator. Will run 6-7 hours on one tank.
	2. We have a small 2x4 banner and a small table top. Still need a table cover/cloth with our logo.
	3. Approved to purchase a second tent, identical to the first. Joan to order it with Tai.
6. Lanikai 8K Update – Joan
	1. Good turnout; everything went well. Need more volunteer chip pullers.
7. Old Pali Run (Sept. 10) – Joan/Ron
	1. Judith will pick up JB Nation, race director, at 4:30
	2. Ron will unlock the gates and place cones around the logs, etc. Start at 4:30, with J.B. Nation.
	3. Paula will bring equipment to the race, with Joan. She will rent a van with info provided by Chris. She’ll also place the aid station material at the turn around. Will pick up the ice.
	4. Chris will get keys to the gates from DFM and rent porta potty.
	5. Need enough ice, coolers, water, and drinks. Five 20-lb. bags of ice.
	6. Alert Dept. of Facility Maintenance about the race.
	7. Chris will provide coffee, donuts and cookies before the race.
	8. Betty Gail will bring beverages and oranges.
8. Training Run Update – Ron
	1. Kawika put a notice for Friday night runs on MeetUp; usually 3-6 people attend.
	2. A new Puunee to 5K being developed. Seek out wellness coordinators to advertise at their companies. Aiming for September, with SAM’s 5K as the “graduation” event.
9. RunSignUp Registration System Update – Paula/Ron
	1. Add Craig and Chris as directors on RunSignUp to monitor source of funds.
10. Age-graded Award Suggestions – Craig (no report)
11. VP for Volunteers and Equipment – Ron
	1. Erik will not be available to assist with equipment for the remainder of the year. He also indicated he will register to be a member.
12. Public Affairs Update – Betty Gail
	1. Flyers for Old Pali and Tantalus 10 Miler will be made and placed in packets for the Coconut Chase and Kalaeloa 20K races. Cost about $120 for both.
	2. Electronic thank you notes sent to participants of previous races. Advertising for future races being posted on social media.
	3. Monthly newsletter being sent electronically.

V. New Business

1. Exploring use of Mail Chimp to send messages, photos, invitations, etc.
2. When renewal of RRCA opens up, consider obtaining a music license.
3. Marathon Readiness Series award dinner on Wed., Dec. 6 at Manoa Recreation Center.

VI. Next Meeting

 Date: Tues, Sept. 5 (instead of our usual 2nd Tuesday of the month). Room has been reserved.

 Time: 6:00 p.m.

 Place: Room 219

VII. Meeting Adjourned: At 8:02 p.m.