



Mid-Pacific Road Runners Executive Committee Meeting Minutes  
June 19, 2018

Summary of Actions Taken By the Board

1. The Board approved using the Kupuna 5K (November 25, 2018) to substitute for the SAM's 5K as a club race, and to award the SAM trophy at this race, for this year only.
2. The Board approved a donation of \$200 to the Halau Ku Mana Charter school near the Tantalus race, provided they volunteer for an aid station or the finish line.
3. The Board approved moving the 2019 Chapson 8K to Koko Head District Park.
4. The Board approved re-establishing the Aloha Readiness Series in 2019 in partnership with GAR. Joan, Judith, and Craig (if available) will co-direct the 3 GAR-readiness series races.
5. The Board approved holding the Windward Half Marathon & 5K in 2019 as a MPRRC event.
6. The Board approved increasing the non-member race fee for all club races by \$5.
7. The Board approved making one long sleeve shirt for all races in the Aloha Readiness Series.
8. The Board approved having a shirt available for every 2019 race priced separately from the race fee, but to have a tank top instead of a T-shirt for the Kailua Beach Run.
9. The Board approved defining a capital expense as anything \$500 and over.
10. The Board approved Option A (adding a \$5 penalty for paper applications), except for Lifetime membership which was reduced to \$636 (from the proposed \$650), effective July 1, 2018.
11. and 12. Between the May and June Board meetings, two proposals were approved via email: (1) a full page ad describing the 4 upcoming races was approved for publication in the next issue of Hawaii Sport Magazine; (2) a new order of 35 shirts costing \$315 plus tax.



**Mid-Pacific Road Runners Executive Committee Meeting Minutes  
June 19, 2018**

Call to Order: By Ron Alford

Time: 6:03 p.m.

Present: John Simonds, Kawika Carlson, Joy Schoenecker, Yuko Nakai, Joan Davis, Halina Zaleski, Chris Mewhort, Sam Aucoin, Ron Alford, Judith Inazu, Gabriel Tom

Guest: Andrew Taylor

I. Approval of Minutes of May 15, 2018 Executive Committee Meeting

- Approved.

II. Financial Report – Chris Mewhort

- Reviewed and discussed.

III. May Membership Report – Paula Carroll (5/1-31/2018)

189 family memberships for the month of May 2018 (+11 since 4/30)

264 individual memberships for the month of May 2018 (+6 since 4/30)

7 junior membership for the month of May 2018 (+0 since 4/30)

143 lifetime memberships (+2 since 4/30) Two new lifers: Jeanine Nakakura and Michael Cacal

**Total: 603 memberships**

(Net gain of 93 family, 158 individual, 3 junior and -50 lifetime memberships since July)

IV. Committee Reports

A. Race Committee – Ron Alford

1. Gateway Center's 5K for Kupuna

Action by the Board:

a. Appoint a Race Director

- Race is on RunSignUp, but no shirt option yet.
- Race co-directors are Kawika and another member. [REDACTED] to send out an email inquiry.

b. Identify a substitute race for the 2018 Club Awards, possibly Old Pali

- **\*\* The Board approved using the Kupuna 5K (November 25, 2018) to substitute for the SAM's 5K as a club race, and to award the SAM trophy at this race, for this year only.**

2. Running Cruise Event – Joy Schoenecker and Debra Van Zile will co-direct the event

3. Race Directors for 2018 & 2019

a. Kailua Beach Run – Joy Schoenecker & J.B. Nation

b. Lanikai 8K – J.B. Nation & Joan Davis

c. Old Pali Road – Betty Gail Alford

d. Tantalus – Joan Davis

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- [REDACTED] met at the Halau Ku Mana Charter School on Makiki Heights Dr. regarding opening the space near the finish line on race day to re-position the finish line away from the road and provide additional parking. Also suggested involvement by the school staff and students. Well received by Keoni Bunag, Principal.

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Action by the Board:

- **\*\* The Board approved a donation of \$200 to the Halau Ku Mana Charter school near the Tantalus race, provided they volunteer for an aid station or the finish line.**

e. Kupuna 5K –

f. Bosetti 10K – Kawika Carlson and Joy Schoenecker  
Tuesday, January 1, 2019, Bosetti 10 K, 7 am, Kealahou Street, Hawaii Kai.

g. Bob & Ron’s 5K –  
Sunday, January 6, 2019, 7 am, Noelani School, Manoa

h. Chapson 8K -  
Sunday, January 20, 2019, 7 am.

[REDACTED] reviewed a couple of potential race courses in Hawaii Kai for the Chapson, one from Koko Head District Park and one from the JAIMS Center on Hawaii Kai Drive. Returning to Kapiolani Park was also considered.

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Action by the Board:

- **\*\* The Board approved moving the 2019 Chapson 8K to Koko Head District Park.**

i. Faerber 10K –  
Sunday, February 3, 2019, 7 am, Kapiolani Park.

Note: The Great Aloha Run (GAR) is interested in a partnership with MPRRC for the three race series. A meeting is being scheduled to discuss specifics. The Kailua 10-Miler would be a stand-alone club race.

Action by the Board:

- **\*\* The Board approved re-establishing the Aloha Readiness Series in 2019 in partnership with GAR. Joan, Judith, and Craig (if available) will co-direct the 3 GAR-readiness series races.**

j. Mother’s Day 10K – Halina Zaleski  
Sunday, May 12, 2019, 7:00 am, UH Urban Garden Center, Pearl City

k. Kailua Beach Run – Joy Schoenecker & J.B. Nation  
Sunday, July 7, 2019, 7:00 am, Kailua Beach Park, Kailua

l. Lanikai 8K – Joan Davis & J.B. Nation  
Sunday, July 14, 2019, 7:00 am, Kailua Beach Park, Kailua – this race is the same day as the Mango Days 5K in Honolulu. Need to consider moving it to July 21, 2019.

m. Kailua 10-miler – Ron Alford and one other  
Sunday, February 24, 2019, 6:30 am, Kailua High School

n. Windward Half Marathon – Ron Alford and one other

- o The Boys & Girls Club is no longer interested in using the Windward Half Marathon as a fund raiser. However, they have turned over the rights to the race to MPRRC so that the race can be held next year using the same course but, perhaps with a different start/finish location. The B&GC Director suggested that the Intermediate School might want to participate for fund raising or perhaps Girls on the Run as a charity partner.
- o Consider getting a new charity, e.g., Scouts or Girls on the Run, esp. if they assist in volunteering.

Action by the Board:

- **\*\* The Board approved holding the Windward Half Marathon & 5K in 2019 as a MPRRC event.**

- o Old Pali Rd. – Betty Gail Alford  
Sunday, September 8, 2019, 7 am, Kionaole Road, Kaneohe
- p. Tantalus 10-miler – Joan Davis  
Sunday, Oct. 13, 2019, 6:30 a.m., Makiki Heights

4. 2019 Race Fees and Race Shirts

Actions by the Board:

- **\*\* The Board approved increasing the non-member race fee for all club races by \$5.**
- **\*\* The Board approved making one long sleeve shirt for all races in the Aloha Readiness Series.**
- **\*\* The Board approved having a shirt available for every 2019 race priced separately from the race fee, but to have a tank top instead of a T-shirt for the Kailua Beach Run.**

The race director is generally responsible for arranging for shirt design, orders, etc. and for determining whether packet pick up is needed.

- B. Volunteer Committee – Joan Davis
  - Committee met on June 12. The minutes of the race committee’s report were reviewed at the meeting. Better communication on recruiting volunteers and arranging for equipment support (pick up with trucks/van) is needed.
- C. Social/Publicity Committee – Betty Gail Alford
  - Hawaii Sport Magazine ad for 4 races on 1 page.
  - Newsletter released.
- D. Budget/Finance Committee – Joy Schoenecker
  - Check signer status: all cleared and approved.
  - Equipment storage & handling by [REDACTED]. Send our list of questions to [REDACTED] who will compile and send to [REDACTED] for his response.
  - The committee requests number of entrants broken down by gender for each race, starting with the next race.
  - The committee is studying cost per race per runner, what works, what doesn’t, how races can be improved, etc.
  - [REDACTED] will add details to his financial report, e.g., break down items under depreciation, add dollars in addition to percentages, updates and corrections to the Windward half marathon numbers, etc.

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- Race committee does an inventory of equipment in November of each year and brings to the budget committee for any requests (capital vs. operating expense).
- **\*\* The Board approved defining a capital expense as anything \$500 and over.**
- Consider renegotiating the price of the contract with 808race for 2019.
- Consider other ways to generate revenue. E.g., consider posting on YouTube, which may monetize viewerships, if a threshold of 4,000 watch hours in the previous 12 months and 1,000 subscribers is reached. Can post race videos, advertising races. Should suggest this to [REDACTED] who heads the publicity committee.
- Need to pay attention to race venues in terms of budget and runner satisfaction considerations

E. Administrative/Governance Committee – Halina Zaleski

- [REDACTED] will test using google drive as the document site for the club.
- [REDACTED] ordered signs for: “Runners on the road” and one for the Friday night runs.
- Club web site update – Andrew Taylor
  - [REDACTED] can create user accounts for those who want to make changes (he uses Wordpress).
  - Per RRCA, need a website to attract new members, e.g., add more photos, market events, add a blog, current events, announcements, etc. Background info on mission statement, officers, archival info, etc. should be de-emphasized.
  - Committee oversees revisions and additions to the website: [REDACTED]. No changes can be made without committee approval.

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V. Unfinished Business

A. The Kailua Beach Run – Joy Schoenecker

- [REDACTED] will recruit volunteers for Sat. locker pickup and for water stop, registration, etc. Need someone to staff the turnaround (on Dune Circle). [REDACTED] can also assist. Maybe equipment can be stored at someone’s home in Kailua for the next weekend’s race. Either [REDACTED] van or rent a van to transfer equipment from the home to the next race.

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B. Lanikai 8K – Joan Davis

- [REDACTED] reports that Dr. Cassen’s involvement has been confirmed. [REDACTED] will get 3 coolers to [REDACTED]; Dr. Cassen will get them from him.

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C. Pride Run/Walk, November 3, 2018 – Halina Zaleski with Frank Floyd of Front Runner’s

- They have already submitted request for a permit. They are requesting co-sponsorship, our insurance, advice, equipment. Will cancel if they can’t get sponsors. On the agenda for the race committee and [REDACTED] could attend. Consider sharing in 20% of profit but not liable for any of the loss. Need contract with them. They will use the Mango Days course.
- The motion to offer them co-sponsorship (insurance, equipment, advice) for 20% of the profit was postponed until we receive an agreement or contract in writing spelling out the terms of our participation. Could use the Kupuna 5K as sample contract. Once the contract is reviewed by the Board the vote could be done by email.

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VI. New Business

A. Membership Fee Proposal – Ron Alford

A club member suggested a way to incentivize members registering on-line vs. submitting a paper application.

Option A: Raise the paper membership fee by \$5.00 but leave the on-line membership fee same as the current fee. Member pays the on-line fee but still pays less overall than paper.

Option B: Raise the membership fee across the board but the club pays the on-line fee so that on-line and paper cost the same (except for the cost of the stamp and envelope for the applicant) and the club still comes out ahead.

	Current Membership Fee	Current On-line Fee	(A) Proposed Paper Membership Fee	(B) Proposed on-line & Paper Membership Fee	(B) On-line Fee
Junior	\$20	\$2.50	\$25	\$25	\$0
Individual	\$30	\$2.50	\$35	\$35	\$0
Family	\$40	\$3.00	\$45	\$45	\$0
Lifetime	\$600	\$36.00	\$650	\$650	\$0

- **\*\* The Board approved Option A (adding a \$5 penalty for paper applications), except for Lifetime membership which was reduced to \$636 (from the proposed \$650), effective July 1, 2018.**

B. Honolulu Marathon Expo – Ron Alford

- [REDACTED] proposes sharing a booth with RRCA and splitting the cost (total is \$1300 per booth).

C. Race Permits for 2019 (Joan)

- No info yet on Chapson and Windward Half, but all others ok. After tonight, [REDACTED] will request a permit for the Chapson Race which will be in Hawaii Kai.

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VII. Board Actions Via Electronic Voting

**\*\* Between the May and June Board meetings, two proposals were approved via email: (1) a full page ad describing the 4 upcoming races was approved for publication in the next issue of Hawaii Sport Magazine; (2) a new order of 35 shirts costing \$315 plus tax.**

VIII. Next Meeting

Date: July 17, 2018  
Time: 6:00 pm  
Place: Ag Science Bldg., Room 219

IX. Meeting Adjourned: Time 9:32 p.m.

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