



**Mid-Pacific Road Runners Executive Committee Meeting
July 17, 2018**

Summary of Actions Taken By the Board

- 1. The Board approved the following expenditures for the Running Cruise on September 15, 2018: lanyards (\$120) and Shave Ice Truck (\$200-300).**
- 2. The Board approved having a finisher's medal for the Kailua 10 miler.**
- 3. The Board approved contracting with [REDACTED] to load and unload equipment/supplies from the locker to Club races using his own vehicle, for \$75 per race.**
- 4. The Board approved co-sponsoring the Pride Run/Walk on November 3, 2018.**
- 5. The Board approved ordering a small number of assorted sizes of racing singlets.**

6.



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July 17, 2018**

Call to Order: By President Ron Alford Time: 6:06 p.m.
Present: John Simonds, Kawika Carlson, Yuko Nakai, Joan Davis, Halina Zaleski, Chris Mewhort, Sam Aucoin, Ron Alford, Judith Inazu, Betty Gail Alford, Gabriel Tom

I. Approval of Minutes of June 19, 2018 Executive Committee Meeting

- Approved.

II. Financial Report – Chris Mewhort

- Reviewed and discussed.

III. Membership Report (6/1-30/2018) – Paula Carroll

191 family memberships for the month of June 2018 (+2 since 5/31)
266 individual memberships for the month of June 2018 (+2 since 5/31)
7 junior membership for the month of June 2018 (+0 since 5/31)
143 lifetime memberships (+0 since 5/31)
Total: 607 memberships
(Net gain of 95 family, 160 individual, 3 junior and -50 lifetime memberships since July)

IV. Committee Reports

A. Race Committee – Ron Alford

1. Gateway Center's 5K for Kupuna (Nov. 25)– Kawika Carlson, race director
 - [REDACTED] will handle permits and contact the neighborhood board, the Gold Bond Bldg., and Kewalo Basin.
 - Bib numbers – [REDACTED] will ask if they want something special or if those printed by Sam are ok.
 - Volunteers – We will handle registration, PGC will handle all others – [REDACTED] will confirm
 - Promotion – We will print flyers and distribute, both organizations will put up on social media, we will arrange for an ad in the Sept/Oct edition of Hawaii Sport Magazine. All promotion costs will be passed on to PGC.
 - Course Map – not necessary for this event.
 - Race co-director not necessary since many of us will assist [REDACTED]

2. Running Cruise Event Update (Sept. 15) – Joy Schoenecker, race director
 - Lanyards of differing colors to identify groups priced at \$120. There will be 6 groups with two leaders each (1 lead, 1 sweep) of varying paces with less than 180 participants.
 - Shave Ice Truck priced at \$200-300. Will need 2 parking spaces reserved for the truck on the morning of the event.
 - Runners will walk from their hotel to the start (surfer statue on Kalakaua at the beginning of the beachwalk). Runners will be sent off in groups about 2-3 minutes apart. First stop will be near the Natatorium, second stop at the lighthouse on Diamond Head, turnaround point at the Amelia Earhart monument on Diamond Head possibly with a water stop, return to Kapiolani Park with the finish near the carriage road behind the bandstand.
 - MPRRC tent and tables to be set up in the area between the carriage road and the restrooms. [REDACTED] will determine if a reservation is necessary for that area.
 - Refreshments will be made available at the tent (water, drinks, etc.) as well as malasadas if we can get them donated.
 - [REDACTED] will follow-up with [REDACTED] regarding when the club will be paid for expenses.
 - [REDACTED] will look into getting a hula dancer for the post-race festivities.
 - Action by the Board:
The Board approved spending \$120 for lanyards and \$200-300 for a Shave Ice Truck.

3. Race Recap

- a. Kailua Beach Run – Joy Schoenecker & J.B. Nation, race directors
 - Went well.
- b. Lanikai 8K – J.B. Nation & Joan Davis, race directors
 - Went well, except not enough blue ribbons and no check signers.

4. Upcoming Races

- a. Old Pali Road – Betty Gail Alford, race director
 - [REDACTED] to make arrangements with Paradise Lua or another vendor for portable toilets. They do not provide locks anymore; we must provide those ourselves.
 - [REDACTED] will order trophies and have them delivered to [REDACTED] house.
 - [REDACTED] will arrange to get the keys to open the gates.
 - [REDACTED] has volunteered to pick up the equipment for the race, man the water station, and return the equipment after the race.

- b. Tantalus – Joan Davis, race director
Permits OK. [REDACTED] will follow-up with [REDACTED], Principal, regarding parking, placement of the port-a-potties, and school involvement.
- c. Bosetti 10K – Kawika Carlson and Joy Schoenecker, race directors
Tuesday, January 1, 2019, Bosetti 10 K, 7 am, Kealahou Street, Hawaii Kai.
- d. Bob & Ron’s 5K – Joan Davis, Judith Inazu, and Craig Knohl, race directors. Sunday, January 6, 2019, 7 am, Noelani School, Manoa
- e. Chapson 8K - Sunday, January 20, 2019, 7 am.
Koko Head District Park is not a viable option due to baseball tournaments that day. Kaiser High School was suggested but [REDACTED] indicated that permission is likely not forthcoming.
- f. Faerber 10K –Sunday, February 3, 2019, 7 am, Kapiolani Park.
If the Holiday 5K is discontinued, the committee recommends presenting the Silvia A. Martz trophy at this race.

**No meeting yet with The Great Aloha Run regarding the specifics of a partnership with MPRRC for the three race series. Follow-up email sent.

- g. Kailua 10-miler – Ron Alford and one other
Sunday, February 24, 2019, 6:30 am, Kailua High School

Action by the Board:

The Board approved having a finisher’s medal for this race.

- h. Windward Half Marathon – Ron Alford and one other
Boy Scouts of America has expressed some interest in becoming the charity partner for this race. Now that MPRRC has rights to this race, share of profits should be 50/50. [REDACTED] to continue talks with them.
- i. Mother’s Day 10K – Halina Zaleski
Sunday, May 12, 2019, 7:00 am, UH Urban Garden Center, Pearl City
- j. Kailua Beach Run – Joy Schoenecker & J.B. Nation
Sunday, July 7, 2019, 7:00 am, Kailua Beach Park, Kailua
- k. Lanikai 8K – Joan Davis & J.B. Nation
Sunday, July 14, 2019, 7:00 am, Kailua Beach Park, Kailua. Mango Days 5K is moving to a different weekend in 2019 to avoid conflict.

- 5. All race checklists will be updated, race director duties will be added, and RunSignUp elements/responsibilities for the race director developed. [REDACTED]

██████████ will lead this effort. All resulting documents will be placed on the club document site.

B. Volunteer Committee – Joan Davis

Providing volunteer sign-up sheets at the annual meeting was helpful in recruiting new volunteers.

C. Social/Publicity Committee – Betty Gail Alford

Hawaii Sport Magazine
Newsletter

D. Budget/Finance Committee – Joy Schoenecker

- Equipment storage and handling by ██████████. A written proposal was provided by ██████████. He proposed to store and haul equipment and supplies to races using his own van. He would be responsible for replacing any lost or destroyed equipment/supplies, and would make alternative arrangements if he is not able to cover a race.
- ██████████ also proposed to haul, but not store equipment, on a fee-per-race basis.
- Action by the Board:
The Board approved contracting with ██████████ to load and unload equipment/supplies from the locker to Club races using his own vehicle, for \$75 per race.
- He would let us know if he can't cover a race. We should ensure that his contact information is provided to us in advance (e.g., phone, email, address) so he can be easily contacted if needed. The Administrative/Governance Committee will draft an agreement or contract for review by the Board.

E. Administrative/Governance Committee – Halina Zaleski

- Document site for the club – a work in progress.

V. Unfinished Business

A. Pride Run/Walk, November 3, 2018 – Halina Zaleski and Frank Floyd, race directors

- 80/20 split (we get the 80) and they would be responsible for any losses.
- Action by the Board:
The Board approved co-sponsoring the race.

VI. New Business

- Action by the Board:
The Board approved ordering a small number of assorted sizes of racing singlets.
- ██████████ will explore design options with Tai and determine the number and sizes of singlets to order.

VII. Board Actions Via Electronic Voting

- None

VIII. Next Meeting

Date: August 21, 2018

Time: 6:00 pm

Place: Ag Science Bldg., Room 219

IX. Meeting Adjourned: Time: 8:00 p.m.

