



**Mid-Pacific Road Runners Executive Committee Meeting Minutes
October 3, 2017 – Room 219**

Call to Order: By Ron Alford _____ Time: 6:10 p.m.

Present: Sam Aucoin, Chris Mewhort, Joan Davis, Halina Zaleski, Paula Carroll, Judith Inazu, Ron Alford, Betty Gail Alford (BG), Joy Schoenecker

I. Approval of Minutes of September 5, 2017 Executive Committee Meeting

- Approved.

II. Financial Report – Chris Mewhort

- None.

III Membership Report – Paula Carroll (9/1-30/2017)

*120 family memberships for the month of September 2017 (+6 since 8/31)
132 individual memberships for the month of September 2017 (+8 since 8/31)
5 junior membership for the month of September 2017 (+1 since 8/31)
146 lifetime memberships (-34 since 8/31)
Total: 403 memberships
(Net gain of 24 family, 26 individual, 1 junior and -47 lifetime memberships since July)*

IV. Unfinished Business

A. 2018 Race Committee Update – Ron/Joan

- Will be meeting in Kailua at the B&G Club, probably Oct. 12 at 6:00 p.m.; all are welcomed to attend but let Ron know.
- Race committee will also review course certifications.
- [REDACTED] at Running Room said would be ok to have a small Christmas tree in the store for the angel tree at packet pick up.

B. Governance Committee Update – Halina

- Special meeting to ratify changes to the Bylaws after the SAM's 5K on Nov. 26. Bylaws are the overarching document and Procedures determine day-to-day operations. Only members can vote so membership roster needed at the race to check off members. Meeting quorum is 10 members. Require 2/3 vote to pass. [REDACTED] Membership should be informed in advance (email and website). Members get a ballot (yes/no) by mail or email at least 3 weeks in advance. At least 10 members must support an amendment. Amendments can be also offered at the next membership meeting in Feb./March. [REDACTED]
- [REDACTED] will distribute the last version of the proposed changes to the Board for a final review before distribution to the membership.

C. Capital Equipment – Ron

- No further pending items for now.

D. Old Pali Run – Joan/Ron

- Not a certified course and not intended to be.

E. Tantalus

- [REDACTED] will provide ice, water jugs, and water for the turnaround aid station. Need 2 more aid stations (which must be on the right hand side) at 2.5 [REDACTED], 5 ([REDACTED]), and 7.5 ([REDACTED]) miles for the aid stations. [REDACTED] to double check with them. [REDACTED] to take [REDACTED] to their aid station on the way to hers.
- Course is certified clockwise with runners running on the right side (with traffic).
- Need at least 6 tables, 3 chairs, tent, sound system, lights, mosquito repellent, 5 Gatorade water jugs, blue tub with stuff inside, bullhorn, etc.
- [REDACTED] will pick up 5 water jugs, trash bags, cups, ice, and 6 tables on Saturday.
- [REDACTED] will check with [REDACTED] about his availability to get the equipment and/or to staff an aid station.
- [REDACTED] van is available, but not [REDACTED]. Must rent another truck and need driver. [REDACTED] can get the truck and equipment but can't return the truck on Sunday.
- Race is at 6:30, registration at 5:30, so truck and equipment should be there about 4:30.
- [REDACTED] will rent truck and [REDACTED] will help load equipment from storage. [REDACTED] to set the time to meet on Sat. morning.
- The list of equipment for each race should be updated so no need to spend time figuring out what's needed for each race.
- [REDACTED] will bring "caution--runners on road" signs.
- Need arrow signs to direct runners
- [REDACTED] to bring fruit for the finish.
- [REDACTED] to arrange for porta pottys.
- [REDACTED] to give pre-race instructions.
- [REDACTED] to check on the exact start and finish points. Finish is 23.2 meters up from light pole 484. The start is 136 meters down from the finish line.

F. Training Run Update – Ron

- Friday night training still going on with [REDACTED]. The two attempts to launch the beginners class (Puunene to 5K) were not successful.

G. Age-graded Awards – Craig

- Age graded awards, 5 per gender, announced at the annual meeting.

H. Public Affairs Update – Betty Gail

- Flyers for the Tantalus 10 miler and the Holiday SAM's 5K were placed in the packets for the 25K packet pick up.
- Newsletter ready for distribution.
- [REDACTED] to check whether RunSignUp can send out race notifications automatically, like Active.com.

I. Annual Meeting & Dinner – Betty Gail

- KCC is available on Feb. 2, 9, 16, and 23 (Fridays). Try for 23rd since 16th is GAR Expo. Second choice is 9th or March 2.

J. 2018 Race Schedule - Ron

- Final schedule almost set.
- Should have someone sitting under our tent before and after races to sign up members and distribute race forms.

V. New Business

A. Web Site Review – All

- Remove people list under race ops
- Retain listings and photos for membership (update name and photo), accountant, timeline, and RRCA rep, and webmaster

- For race registration, list RunSignUp first, then apply by mail second.
- Correct the information on refund policy
- Revise policy on early start times, use a more general statement; 15 min. pace no longer a requirement
- Handled by 808 races, not MPRRC: state more positively
- Revise language on late registration; not guaranteed a shirt
- Training runs should not be buried in News, more prominently displayed up front, maybe home page. Delete minutes from “recent news”.
- Remove posting date from news archives.
- Add featured runners to home page. Maybe a handful of profiles on runners which cycle through automatically.
- Add articles on past runners that races are named after, e.g., Tamanaha, Bob & Ron, Val Nolasco.

B. Storage Locker Research – Craig

- Approved to purchase 2 sets of shelves from Home Depot for \$49 per. [REDACTED] volunteered to purchase and set up in the locker. Also, labeling should be made so easy to see where to return items on the shelves.

C. HM Expo – Ron

- [REDACTED] reserved a booth, more accessible than last year’s site.
- Volunteer Committee to work on staffing the booth.
- Offer Midpac Bucks to volunteers (4 bucks for a shift, same as for race day volunteering).

D. GAR Expo – Ron/Joan

- Approved to spend \$500 on a booth; must be reserved by Jan. 2. Booths are assigned so cannot select our spot. [REDACTED] to request a good spot at the GAR committee meeting.

E. Club Voicemail Problem – John

- The current contract with Verizon is in [REDACTED] name. We should cancel the contract, get an alternate plan, but keep the same number. Board members can rotate responding to calls. [REDACTED] will take the first step of visiting the Verizon store. Joy to check on plans offered by Verizon and T-Mobile; [REDACTED] to check with AT&T.
- Line should be business line that can accommodate about 9 users, all using the same number. Resolve before October 13 since various Board members are leaving town.

F. Club RRCA membership renewal/Music License – Ron/Paula

- Approved to purchase music license for a year (about \$500).

G. Announcement:

- Dr. Cassen has sold her practice but will continue to support the Lanikai bikepath in 2018.
- Need to get insurance before the Bosetti 10K next year.

VI. Next Meeting

Date: November 14

Time: 6:00 p.m.

Place: Room 219

VII. Meeting Adjourned at 9:03 p.m.

