

**Mid-Pacific Road Runners Executive Committee Meeting Minutes**  
**April 17, 2018 – Room 219**

Call to Order: Ron Alford

Time: 6:04 p.m.

Present: Joy Schoenecker, Yuko Nakai, Gabriel Tom, Kawika Carlson, Joan Davis, Halina Zaleski, Chris Mewhort, Sam Aucoin, Ron Alford, Betty Gail Alford, Judith Judith

I. Approval of Minutes of March 13, 2018 Executive Committee Meeting

Minutes were approved.

II. Financial Report – Chris Mewhort

No report.

III. Membership Report – Paula Carroll (From\_3/1-31/2018)

171 family memberships for the month of March 2018 (+7 since 2/28)

259 individual memberships for the month of March 2018 (+12 since 2/28)

7 junior membership for the month of March 2018 (+0 since 2/28)

141 lifetime memberships (-1 since 2/28)

**Total: 578 memberships**

(Net gain of 75 family, 153 individual, 3 junior and -52 lifetime memberships since July)

IV. Unfinished Business

A. Club Phone/Voicemail – Ron

██████ to do May and June.

B. Windward Half Marathon & 5K recap – Joan/Ron

██████ has two 6' tables that need to be returned to B&G club. ██████ will help deliver them.

██████ has leftover goodies from the keiki run. Approved to use for future races.

C. Windward Training Freaks affiliation – Ron

- Approved to include the Windward Training Freaks as an MPRRC training activity, covered by our insurance. Their participants should sign waivers; written and on-line material will include the MPRRC logo, etc. They will function as another training group for MPRRC since Susie Stephen is an RRCA certified coach. Will ask Susie Stephen to sign a copy of these minutes to acknowledge the arrangements with MPRRC described herein.

D. Club Socks – Sam

██████ ordered 240 socks of various sizes. Will bring to Mother's Day race to sell. ██████ to sell on RunSignUp for \$6 a pair.

E. Mother's Day 10K – Joan (May 13, 7 a.m.)

-11 volunteers have signed up on RunSignUp.

██████ to adjust the course since the race will have a new finishing line - under the arch.

- Two aid stations. ██████ to check if Ray Woo can staff the turnaround aid station.

██████ to order trophies for this race. Need to also get Mother-Child team awards and baking contest awards for this race.

- Team awards: Fastest M/D (female) and M/S (mixed), and for M/D and M/S teams, oldest and youngest combined ages per team, for 6 total team awards.

-Baking contest: Wooden spoon for overall winner, and ribbons for the others.

██████ bringing keys at 5 a.m.

-Ice and drinks: ██████ to bring drinks; ██████ bringing ice.

-Refreshments: ██████ bringing fruit.

-Roses: ██████.

-Equipment and van: Erwin to bring his truck. Need 4 tables, sound system, etc. ██████ to ask ██████ if they can bring their van/truck and haul equipment.

██████ will try out a new timing system.

██████ is race director.

## V. New Business

### A. Board Member Orientation Session – Ron

### B. RRCA Convention recap – [REDACTED] to summarize the sessions they attended at the next meeting)

### C. Document Site for the Club – Ron

-Recommend one site to store all Club documents that Board members will have access to, e.g., dropbox, google drive. Appropriate committee should study and make recommendation(s) to the Board. [MPRRC1@gmail.com](mailto:MPRRC1@gmail.com) is our email address; [REDACTED] to change the password. Get google drive with this gmail account.

-Website needs updating.

### D. Pacific Gateway Center 5K – Sam

-Mission is to help immigrants and low income residents; they have offered \$500-1,500 for a race director. PGC will do most of the work if our fee is at the low end. If high end fee, the race director would do most of the work. PGC will get their own insurance. Start and finish at the Kakaako pump station (across Gold Bond building) which has been renovated as a senior center. Race date should be later this year or early next year. Possible course from pump station towards Ala Moana park to Atkinson and back. Timeline is donating timing services ([REDACTED] is on the BOD). They could get donations, provide volunteers, design and order shirts, provide tables/tents; market the race, etc.

-We could offer to charge \$1,000 and modify proposed “to-do” list.

-Possible to replace the SAM’s 5K with the PGC 5K. We should consider what to do with the SAM plaque if race is displaced or discontinued.

-Approved to have a subcommittee of our Board meet with their subcommittee to work out the agreement and bring back to both Boards for approval.

### E. Election of Officers and Board Member Assignments – Ron

- Four of these committee chairs must also be Board members: Race Administration, Membership, Social, Volunteer. Chairs of other committees need not be Board members (e.g., equipment, RunSignUp, Budget).

- Board members voted for officers of the Club by secret ballot. [REDACTED] counted ballots. The following officers were elected:

President: Ron Alford

Vice President: Halina Zaleski

Secretary: Judith Inazu

Treasurer: Joy Schoenecker

- Chairs of committees:

o Race Administration: Ron. Members: Joy, Sam, Joan, Yuko, Kawika

▪ Permits, Police, and Insurance (2): Joan

▪ Equipment management (2-4):

▪ Awards (1): Yuko

▪ Designated Race Director (11 - one for each race). Ron will appoint race directors at the next meeting.

o Membership: Halina. Members: Paula Carroll

o Social/Publicity: Betty Gail

▪ Club Newsletter and publications – race entry forms, Hawaii Sport Magazine, etc. (1):

▪ Club Website (1):

▪ Social Media (1): Gabe

▪ Training & Social Runs (1):

o Volunteer: Joan. Members: Judith

o Budget/Finance: Joy

o RunSignUp: Halina, Ron

o Other \_\_\_\_\_

VI. Next Meeting

Date: Tuesday, May 15, 2018

Time: 6:00 pm

Place: Ag Science Bldg., Room 219

VII. Meeting Adjourned: 8:46 p.m.



I, Susie Stephen, agree to the terms of the affiliation with MPRRC, as stipulated in these minutes.

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Signature

Date