



**Mid-Pacific Road Runners Board Meeting Minutes
June 10, 2019**

Summary of Actions Taken By the Board

- 1. The Board approved keeping race fees for 2020 the same except for 10 Mile races, which will be \$5 more across the board.**
- 2. The Board adopted the revised Safe Sport policy for MPRRC (attached).**
- 3. The Board approved the new contract from Chris Mewhort, effective June 1, 2019.**

Mid-Pacific Road Runners Board Meeting Minutes

June 10, 2019 – Room 219

Call to Order: By Ron Alford _____ Time 6:10 _____

Present: Connie Comiso-Fanelli, Joy Schoenecker, Ed Kemper, Joan Davis, Halina Zaleski, Sam Aucoin, Ron Alford, Betty Gail Alford, Lori Nishida, Judith Inazu

I. Approval of Minutes of May 20, 2019, Board Meeting

Approved.

II. Financial Report – Chris Mewhort

Reviewed.

III Membership Report – Paula Carroll (5/1-31/2019)

242 family memberships for the month of May 2019 (+11 since 4/30)

261 individual memberships for the month of May 2019 (-3 since 4/30)

2 junior memberships for the month of May 2019 (-1 since 4/30)

145 lifetime memberships (+0 since 4/30)

Total: 661 memberships

IV. Committee Reports

A. Race Committee – Ron Alford

1. Miscellaneous

- Kawika was asked to certify the Mother's Day course for next year.
- Thank you letter was sent to Meadow Gold.
- Race committee will meet Monday, June 17.
- Pop up aid station at Triangle park on Sunday, June 23, approximately 6-9 a.m. Betty Gail and Judith to volunteer. Will promote the Kailua July runs at the aid station.
- Halina has asked Frank Floyd to co-direct next year's Mother's Day race.

2. Races

- a. Kailua Beach Run – Joan Davis; Sunday, July 7, 2019, 7:00 a.m; Chase the Shark!
 - Shirts being ordered through Ed K.'s contact. Ron will post a picture of the shirt design on the website to promote shirt sales. Maybe registrants are missing the shirt sign up page because of the way RunSignUp is set up.
 - Need a costume or outfit for the shark.
 - MPRRC should supply goods and drinks for the post-race potluck (e.g., paper goods, ice, drinks).
- b. Lanikai "Be Ready" 8K – Joan Davis; Sunday, July 14, 2019, 7:00 a.m.
 - Shirt design also sent to the shirt company.
- c. Old Pali Road Run – Betty Gail Alford; Sunday, September 9, 2019, 6:30 a.m.
 - Letters to church, registration, etc. have been sent out by Joan.
 - Explore other start/parking options, e.g., by the power station or back gate to Hoomaluhia Garden where there is more parking.
- d. Pride Run (Frontrunners Event) – Halina Zaleski; Saturday, October 12, 2019, 7:00 a.m.
- e. Tantalus 10-Mile Challenge – Joan Davis; Sunday, October 13, 2019, 6:30 a.m.
 - Work is continuing to ensure keys for porta potties are available, chain to the parking lot is down (opened), etc.
- f. Holiday 5K; Sunday, December 1, 2019, 7:00 a.m.
 - Joan to see if we can use Ala Moana park that day.

3. Rotary Club International Convention 2020 – Joan Davis

- Joan submitted permit request on June 10.
4. Run for Fun Cruise Tours - Craig Newton, Run for Fun Cruise Tours, Inc. – Ron Alford
 5. Proposed MPRRC 2020 Race Fees
 - **The Board approved keeping race fees for 2020 the same except for 10 Mile races, which will be \$5 more across the board.**
- B. Volunteer Committee – Joan Davis
 - Ed and Joan working on designing a generic volunteer shirt.
 - C. Social/Publicity Committee – Connie Comiso-Fanelli
 - Newsletter will be going out, with info on the potluck for the July 7 race.
 - Summer BBQ possibly at the Plaza. The Plaza provides parking, grills, ice, etc. Perhaps Sunday afternoon in early August (August 18?). MPRRC can supply burgers/veggie burgers, drinks, paper goods.
 - Connie submitted an article on Sam Aucoin to Hawaii Sport today but hasn't heard back yet.
 - Ed has massive listserv of runners so can send notices. Also wants more of our email addresses to add to his list.
 - D. Budget/Finance Committee – Ed Kemper
 - Info sent to American Savings Bank authorizing officers to sign checks.
 - E. Administrative/Governance Committee – Halina Zaleski
 - Safe Sport policy has been revised and shortened. Major features in the revision include: no one-on-one contact between adult and a minor; mandatory 24-hour reporting; and mandatory training for any race director working directly with minors, e.g., keiki run.
 - **The Board adopted the revised Safe Sport policy for MPRRC (attached).**
 - The “Complaint Resolution Process” has been tabled for the next meeting.
 - These new policies and procedures will be incorporated into our Policy and Procedure Manual. Procedures on MidPac Bucks should also be added.

VI. Unfinished Business

- A. Problem of listing MPRRC/Boca for one of the marathon series races with the City and County was discussed. Ron will talk to responsible official.

VII. New Business

- A. Proposed letter of Engagement from Chris Mewhort
 - **Approved to adopt the new contract from Chris Mewhort, effective June 1, 2019.**
- B. Contact from Uloha Store
 - Request from KC Arakawa, from Uloha Store on Ward, which he states is the largest hiking/backpacking/camping/trail-running, etc. store in Hawaii. Could promote our races if we allow them to set up a tent at our races. Ron will ask if they are interested in sponsoring the Old Pali Road race.
- C. Contact from Claire Tang
 - She is interested in obtaining finishing times from athletes and has posted a message on Facebook.
- D. MPRRC Web Site
 - Kane Ng Osorio will assist in updating our website. The list of officers and their photos should be updated, among other things.

E. Friday Night Fireworks Run

- Going well at new location next to Barefoot Café in Kapiolani park. Plan is to sponsor this once a month on the first Friday of every month instead of every Friday, beginning in July.

VII. Board Actions Via Electronic Voting

None

VIII. Next Meeting

Date: July 15, 2019

Time: 6:00 p.m.

Place: Ag Science Bldg., Room 219

IX. Meeting Adjourned: Time: 7:27 p.m.

Policy on Safe Sport Act & Road Runners Club of America (RRCA) Awareness Training

Mid-Pacific Road Runner's Club (MPRRC)

Approved by the MPRRC Board of Directors on June 10, 2019

Preamble: This policy has been developed to meet the requirements of the Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017 or Safe Sport Act. The Safe Sport Act outlines that non-National Governing Bodies of Sport, and adults working in youth sports (like RRCA and its members), have certain requirements they must implement and follow to be in compliance with the Safe Sport Act.

MPRRC Policy on Training for Adults Working with Youth

All adults working with youth are required to go through abuse prevention training of some sort that is pro-active rather than re-active. The abuse prevention training must include educational material about the process of sexual grooming, how to recognize it, and how to prevent it (RRCA's free training resource below is compliant with these requirements).

Training Options for Staff and Volunteers

MPRRC recommends RRCA's Sexual Abuse Awareness and Reporting Training for Staff and Volunteers. This FREE online training resource is designed to provide RRCA members and all of their volunteers with a free resource to meet the education requirements outlined in the Safe Sport Act. The link for this is <https://www.brainshark.com/rrca/abuse-awareness-training>. Anyone wanting to complete this training may log onto the program's guest book and launch the training module.

MPRRC Mandatory Abuse Reporting within 24-Hours Policy

Any adult interacting with amateur athletes, defined as a child or minor under the age of 18 that participates in youth running programs or any events hosted or operated by MPRRC, has a duty to report a reasonable suspicion of sexual misconduct such as child sex abuse, non-consensual sexual conduct, sexual harassment or intimate relationships involving an imbalance of power within a 24-hour period to local law enforcement by calling 911. EVERY adult that staffs or volunteers to organize, assist with, or manage any element of a program or event where youth participate is a mandatory reporter and subject to this policy.

A copy of this policy will be included as part of MPRRC's volunteer sign-up form for club programs or event(s) where youth will be participating. All volunteers and staff are required to attest to having read the policy and agree to abide by the policy. This policy will be presented as clearly visible text where someone must affirmatively agree that they have read, understood, and agree to abide by the policy.

MPRRC NO One-on-One Contact Policy for Anyone Working with Youth

The NO one-on-one contact policy or rule requires that an adult staff member or volunteer shall never be alone, unsupervised with a child that is not their own child during a youth running program or at an event.

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