



**Mid-Pacific Road Runners Club Board Meeting
September 18, 2023**

Summary of Board Actions

- 1. The Board decided to waive a financial review this year, due to changes in our accounting staff.**
- 2. The Board approved increasing the maximum amount for a check requiring a second signature from over \$300 to over \$1,000 and requiring pre-approval for credit card expenditures over \$1,000.**
- 3. The Board decided to set a standard amount for the cost of age group medals for each race, i.e., 100 medals at an estimated cost of \$2.00 per medal = \$200 per race.**
- 4. The Board discussed six options and agreed to make a counterproposal to Craig's equipment proposal, effective with the January 2024 races.**

Mid-Pacific Road Runners Club Board Meeting
Kaimuki Public Library
September 18, 2023

Call to Order by President Ron Alford at 6:33 p.m.

Board members present: Ron Alford, Ed Kemper, Connie Comiso, Joy Schoenecker, Naomi Morita, Sam Aucoin, Judith Inazu, Chris Kam

Board members absent: Kanealii Ng-Osorio (excused)

Guests present: Paula Carroll, Joan Davis

1) Approval of Minutes of August 21, 2023

- Approved.

2) Financial Report – Ed Kemper

- Ron will ask Kathy to send the financial reports to the entire Board about a week before the meeting, and to ask if she can attend our meetings.

a) Audit status – Ed Kemper

- **The Board decided to waive a financial review this year, due to changes in our accounting staff.**

b) 2024 Budget – Ed Kemper

- Ed will make some revisions and re-send to the Board. He will also do a monthly budget.

c) Check signers and limit – Ron Alford

- **The Board approved increasing the maximum amount for a check requiring a second signature from over \$300 to over \$1,000 and requiring pre-approval for credit card expenditures over \$1,000.** Ed will inform our bank of this new requirement.

3) Membership Report – Paula Carroll

- Total memberships at the end of August were 746, down 7 members (753 last month).

4) Races and Events

a) Old Pali Road 5K – Ron Alford/Naomi Morita

- **The Board decided to set a standard amount for the cost of age group medals for each race, i.e., 100 medals at an estimated cost of \$2.00 per medal = \$200 per race.** Ron will ask our accountant Kathy to take this cost into account for each race.
- Maui Strong Fund Donation – Ron Alford
Ron calculated the tentative amount of our donation to the Maui Wildfire victims (\$5,632.60), based on net proceeds from the race. The cost of age group medals, estimated at \$200, will be subtracted from the amount of the donation.

b) Tantalus 10-Mile Challenge – Ron Alford/Naomi Morita/Frank Floyd

- Course certification is ok for this year.
- Joanie will have 2-3 lines at race day registration since there is no pre-race packet pickup.

c) Honolulu Pride Run – Frank Floyd/Ron Alford

- They will use our equipment and make a donation to MPRRC.

d) Honolulu Marathon Clinic Turkey Trot – Ron Alford

- If anyone is interested in assisting with this race, please let Ron know.

e) Santa Hat 5K – Ron Alford/Jessica Krieschnick

- Planning is on-going.

- f) Cups versus cup-less events – Ron Alford
 - Ron raised the question of how to conveniently provide water to runners on the course while also minimizing our environmental footprint. This will be an ongoing discussion.
- g) Awards and Awards Ceremony/Procedure – Joy Schoenecker
 - Ron will add to the pre-race email message that runners should check their finishing times before leaving, in case they received an award. It is often difficult to get medals to the winners after the race.

5) Unfinished Business

- a) Volunteer Coordinator Update – Joan Davis/Naomi Morita/Jessica Krieschnick
 - No report.
- b) Triangle Park Aid Station update– Naomi Morita
 - Three more sessions are scheduled. Naomi can't do Nov. 5, so unless someone else can, she'll return everything to the locker room and cancel that date.
- c) Honolulu Marathon Expo update – Ron Alford
 - Ron received a \$900 check from RRCA for their portion of the expo booth. Ron will start recruiting volunteers soon.
- d) Honolulu Marathon Finish Area Tent – Connie Comiso
 - Brian Clark and Michael Garrison will not be partnering with us on a tent; Connie hasn't heard back from Jon Lyau.
 - It is costly to pay for the tent and provide food, drink, massages, etc. Tent cost is unknown but could be high; it costs about \$15 for a 15-minute massage (paid by runners), etc. Ron will ask the Honolulu Marathon Clinic if they are interested in partnering with us.
 - Another alternative is to have a get-together for members after the race.
- e) Inclusiveness Group (Non-binary) update – Naomi Morita
 - The committee will present their findings at a future Board meeting; or at a dedicated meeting so there is sufficient time for discussion.
- f) Equipment Proposal – Sam Aucoin
 - Connie recused herself from the discussion and vote.
 - **The Board discussed six options and agreed to make a counterproposal to Craig's equipment proposal, effective with the January 2024 races.** Sam will contact Craig with our counterproposal and follow-up with a written contract if he agrees. Sam suggested that we go out for bids to the general membership if an agreement with Craig can't be met.
- g) Acquisition of Volunteers – Connie Comiso
 - Connie's proposal to pay a school club or group in exchange for volunteer services was discussed. Ron asked Connie to draft a proposal, including specifics such as the number of volunteers, adult (parental) supervisors, payment, hours, etc.
 - Every volunteer should register on RunSignUp and sign a waiver.

6) New Business

- a) Portable sound system & bullhorn – Ron Alford
 - Ron got a karaoke machine that can function as our sound system without the need for a generator and a bullhorn for use at start lines that are not near the finish area.
- b) Great Aloha Run In-Training – Ron Alford/Naomi Morita
 - Training sessions will start in December after the marathon. Volunteer coaches are needed.

c) Great Aloha Run Keiki Run – Ron Alford

- Race director Al Sunio is requesting help on race morning, Saturday, February 17, on Magic Island.

7) IX. On-line Business Items

- None.

Adjourned: 8:39 p.m.

Next Meeting: October 16, 2023