**MID-PACIFC ROAD RUNNERS CLUB**

**P.O. Box 2571**

**Honolulu, Hawaii 96803**

**Request for Proposal April 22, 2024**

The Mid-Pacific Road Runners Club (MPRRC) seeks proposals from qualified individuals or organizations to operate the five races included in the Marathon Readiness Series starting with the Norman K. Tamanaha 15K scheduled for August 11, 2024.

**Background**

MPRRC is a charitable, not-for-profit organization that is exempt from taxation under Section 501(C) (3) of the Internal Revenue Code. MPRRC was founded in 1962 to promote and support the sport of running in the State of Hawaii. Our website at www.MPRRC.com will provide you with our Charter, By-laws, Directors and many other details.

**Marathon Readiness Series**

The five races included in the Marathon Readiness Series and their scheduled dates for 2024 are:

Aug 11, Norman K. Tamanaha 15K

Sept 1, Runner’s HI 20K

Sept 29, Windward 25K

Oct 20, 30K

Nov 10, Val Nolasco Half Marathon

The required park and road permits for the above races have already been submitted for 2024.

**Responsibilities:**

The operator will:

* be responsible for all aspects of putting on the above-described races, including promotion, advertising, obtaining volunteers, safety procedures, permits, off-duty police, insurance (other than liability coverage provided by MPRRC), packet pickup, course certification, bib numbers, timing, aid stations, awards, refreshments, etc.
* determine the individual prices that participants will pay to enter the races.
* be free to obtain sponsors or other contributors.
* receive all proceeds from all sources relating to the above races.
* pay all expenses relating to the above races.
* pay the music license fee for the music license provided by MPRRC for 2024. Subsequent years are subject to the music license fee only if music is played at the races.
* pay a per race fee to MPRRC.

MPRRC will:

* promote the above races to its membership and the general public.
* provide liability insurance coverage for the races with the operator as an “Additional Insured” party.
* provide the registration platform (RunSignUp) for the Series and the races.
* not compete with the above races. MPRRC will not schedule or promote any races that compete with the above-described races.

**Duration of Agreement**

The duration of this Agreement shall be for a three-year period covering 2024, 2025 and 2026. The operator shall have the option of renegotiating this Agreement for an additional three-year period on similar terms as set forth in this Agreement.

**Discount for MPRRC Members**

The operator shall provide a mutually agreed upon discount (at least $25 for the Series) from the posted entry price for the Series for MPRRC members. There will be no individual race discount. MPRRC will assist in verifying membership of entrants.

**Adding Events**

The operator may add races of different distances to the existing races with written approval from MPRRC.

**Fee Payable to MPRRC**

Please state your proposed per race fee, payable to MPRRC at the conclusion of each of the above-described races.

**Due Date for Proposals**

The due date for proposals is Friday, May 17, 2024. Send your proposal to:

Samuel A. Aucoin

Mid-Pacific Road Runners Club

959 Kawaiki Place

Honolulu, HI 96825 or, email (TimeLine@hawaii.rr.com)

If you have any questions, please call Sam Aucoin at 808-343-4236.

Samuel A. Aucoin

Director