

Mid-Pacific Road Runners Club Board Meeting Minutes
Via Zoom
March 18, 2024



Call to Order by President Ron Alford at 6:31 p.m.

Board members present: Ron Alford, Ed Kemper, Connie Comiso, Joy Schoenecker, Sam Aucoin, Judith Inazu, Kanealii Ng-Osorio, Naomi Morita

Board Members Absent: Chris Kam

Guests present: Paula Carroll, Joan Davis, Steve Davidson

Suspension of Agenda

President Ron Alford indicated that he could not be present for the entire meeting, so he suspended the agenda to cover selected agenda items for the Board's information. These are the items he presented:

- For the Lanikai 8K, Steve Davidson will be field testing a computer software program to assist us in planning and monitoring races.
- The Coast Guard is a sponsor for the Windward Half Marathon and 5K; the Hawaii Running Lab is not.
- Connie Comiso is the race director for the Mother's Day fun run.
- Michael Cacal is race co-director for the Lanikai 8K. Mrs. Cassen will be providing a donation to support the race in memory of her son, as she has in the past.
- In two weeks, Tai Blecha will be sending us a proposal to manage the Marathon Readiness Series since BOCA Hawaii declined the contract. No other prospects have been contacted at this point.
- The Run and Sun Bundle will be marketed and sold as participants sign up for races on RunSignUp. The race director must check to see if anyone has purchased a Bundle (or individual items) and bring them to packet pick up or on race day.
- MPRRC banquet: Ron inquired about the guest speaker and Connie indicated that four of our top runners will speak for five minutes each, followed by Q and A.
- A donation from GAR is forthcoming, although we don't know how much it will be. We were highly discounted on an expo booth.
- Steps for Vets proposal was sent to them, and we have received good feedback so far.
- Transitions (since Ron will not be running for a seat on the Board):
 - Bank account access: New officers must be approved by the bank to sign checks. Also, someone must check and reconcile our monthly online account statements.
 - Credit card: new president and/or officers must be identified as card holders and former officers removed. Our credit card is set up to autopay a number of recurring bills, like the post office box, phone, etc. but someone must monitor these to ensure that payment is occurring.
 - A Membership Coordinator will be needed since Paula Carroll is stepping down. Besides monitoring our membership level, the incumbent handles our insurance, and inputs our races on the RRCA site. Perhaps the position could be folded into duties of the vice president.
 - A RunSignUp coordinator is needed to monitor races that have been set up, doublecheck information, etc.
 - Someone should monitor our Google accounts: Google for Nonprofits (Admin Console) and Drive Coordinator (Document Uploads). The new officers and board members should be put onto the email accounts, e.g., president@MPRRC.com and former officers/directors removed.
 - A social media manager to enter information and monitor activity is needed for our accounts on Facebook, Instagram, website, etc.
 - There may be a need to develop **contacts (note: was "contracts" in previous minutes)** for races we manage for others, e.g., Turkey Trot, USAVets, American Fisheries.

- It would be ideal to have someone be the point person for all t-shirts that we develop to ensure consistency and uniformity in design, branding, color, etc.
- The newsletter was started up again under Ron and Betty Gail's leadership; it would be nice to continue with this.
- It would also be nice to have someone continue the annual tabulation for the Strava 1000 mile challenge, since it is well-received by participants.
- Ron has been working with Hybrid Design to develop a new club t-shirt as an alternative to the white t-shirt. A preliminary version was sold at the GAR expo.

Resumption of Agenda

The meeting was turned over to Vice President Joy Schoenecker. Ron was present but did not preside over the meeting.

1. Approval of Minutes of February 19, 2024, Board Meeting

The minutes were approved.

2. Financial Report – Ed Kemper

- Ed reviewed the budget for the first two months of this year compared to the same period last year; we are not doing as well this year.
- There was extensive discussion of shirt income and expenditures. Ron indicated that even if we lose money on shirts for a race, we often make up for it in other ways, e.g., fewer police.
- Ed will wait for the new leadership to get on board before deciding on a certificate of deposit.

3. Membership Report – Paula Carroll

- We are up by 25 memberships: 790 memberships (765 last month)

4. Races and Events

a) Kailua 10-Miler – Frank Floyd, Steve Davidson.

- Debriefing was held by the Race Ops Committee.

b) Windward Half Marathon & 5K – Ron Alford, Frank Floyd

- Joy will obtain the elite awards from Bonnie.

c) Mother's Day 5K and 10K – Connie Comiso

- A fun run 5K and 10K, plus a 1-mile keiki run will be held at Moanalua Community Park.
- There is a \$250 fee and a \$4 per person charge (kamaaina rate).
- Since this is a fun run, there will be no timing or police.
- Betty Gail is working on the shirts.
- Packet pick up will be at Ray Woo's Runner's HI store on Saturday, May 11 from 10-1.
- Since Faerbers Flyers will be volunteering, course marshals and aid station volunteers will not be needed. Volunteers for the registration table and packet pick up will still be needed.
- Keiki will get ribbons and top three men and women will get apple pies.
- Roses for mothers will be distributed.
- Connie will provide fruit, bakery items and other refreshments for runners.
- The Gardens is available all day for picnics if families want to stay after the runs.

d) Lanikai 8K in Memory of Daniel Levey – Ron Alford

- Michael Cacal is race co-director; someone else is still needed. Joan Davis indicated that she has experience and is available for some of the directing responsibilities.
- Steve Davidson will be using this race to test the new planning app, Monday.com.

e) Kailua Beach Shark Chase – Rod Huddleston

- Rod is the race director, with assistance from Connie and Craig.

f) Bioastin Marathon Readiness Series Update – Ron Alford

- It's still unclear who will be directing these races.

5. Unfinished Business

- a) Volunteer Coordinator Update – Joan Davis/Jessica Krieschnick
 - No updates or changes to report.
- b) Annual Banquet & Membership Meeting – Connie Comiso, Judith Inazu
 - The dinner/meeting will be held at the Garden Lanai of the Ala Moana Hotel.
 - The room is ours from 5:00-11:30 p.m. Room capacity is 150 and 24 have registered so far. Ron will send a reminder with a link so members can sign up easily.
 - Ed will get \$20 bills to reimburse those who show up, and Craig will distribute the money.
 - Awards for top runners, GAR series winners, and outstanding volunteers will be given out. Unused picture frames from a cancelled race will feature Brian Clark's photography.
 - Joy will do the decorations.
 - Judith and her committee (Paula and Chris) will prepare and count ballots and announce the new Board members at the close of the meeting.
- c) Board Retreat – on hold, Chris Kam
- d) GAR Expo – Kane Ng-Osorio
 - There is no further news about the counterfeit \$100 bill. Kane will look into purchasing pens that can detect counterfeit bills.
- e) Hawaii Running Hall of Fame – Judith Inazu
 - Since we purchased two tables, we have 20 seats to fill with Board members and outstanding volunteers. So far 10 seats have been filled and we are still waiting to hear from others.
- f) Japanese gmail account link – Kane Ng-Osorio
 - Yuko Nagai volunteered to monitor and communicate with anyone who uses our Japanese email account.

6. New Business

- a) Additional Attendees at the RRCA Convention: Kane indicated that since our budget allows for more than two members to attend the national RRCA convention, he supported the attendance of two others who were interested in attending. The two members recused themselves from the discussion and vote. His motion was seconded but defeated by a vote of 2 (aye) to 4 (nay).
- b) Membership Coordinator: motion to incorporate the Membership Coordinator's responsibilities with those of the Vice President was approved by a vote of 6 (aye) to 2(nay).**
- c) Meeting to Elect New Officers: New officers will be elected after the election of new Board members. Ron will check with those running for the Board to see if they can attend the regularly scheduled Board meeting on Monday, April 15 (the third Monday of the month) so the election of officers can take place.

The meeting was adjourned at 8:34.

Next meeting: Monday, April 15, 6:30, Kaimuki Public Library (tentative)