

Mid-Pacific Road Runners Club Board of Directors  
Minutes  
June 19, 2024  
Gyotaku Restaurant

Attendance:

Board Members: Joy Schoenecker, Connie Comiso, Craig Knohl, Sam Aucoin, Kawika Carlson, Steve Davidson, Kane Ng-Osorio, Ed Kemper

Not in Attendance: Jessica Kieschnick

Volunteer Coordinator: Joan Davis

Guests: Kathy Miyahara

Call to Order: 11:12 am

Election of MPRRC Officers

There was discussion about the format used for the election of board officers at the May 20 meeting. Steve moved to re-do the election of officers from the previous meeting. Seconded by Sam. The motion failed to carry by a vote of 3 in favor and 5 opposed. The results of the previous election stand:

President: Kane Ng-Osorio

Vice-President: Joy Schoenecker

Secretary: Steve Davidson

Treasurer: Ed Kemper

Approval of the minutes of the meeting of May 20, 2024

Ed moved and Connie seconded a motion to approve the minutes of May 20, 2024. Passed unanimously.

Discuss Ground Rules of MPRRC BOD Meeting & Communication Etiquette

Kane distributed and reviewed these ground rules

The Ground Rules are attached to these minutes as Appendix A.

Treasurer's and Accountant's Report

Ed noted that our income for the previous month was negative and emphasized the need to publicize our races better to increase our revenue.

There was a question about a communication from Kathy that she was missing information and was not able to produce all the usual reports. Ed will track down the missing credit card and investment account statements.

Steve made a motion that the following will be the authorized signers on the club checking account. Seconded by Sam.

Kane, Ed, Joy, Connie, Steve

The motion was passed unanimously.

None of these will be able to sign a check made out to themselves nor will Craig or Connie be able to sign a check to the other.

Steve will send to Ed a signed copy of the 5/20/24 minutes showing the election of officers and Ed will use this to get signature cards and bring bank records current. Kane asked about a \$100 check from Hawaii Bicycling League. Steve stated that this was a donation as a thank you for running an aid station at the HBL Metric Century Ride.

### Membership Report

Kane reported the numbers

- 320 Individual (same as May 2024)
- 5 Junior (down 1 from May 2024)
- 290 Family (down 8 from May 2024)
- 161 Lifetime (same as May 2024)

### Races & Events

Kailua Beach Run-Joan noted that the following remain incomplete from the DTS list of requirements: public outreach, social media, neighborhood board meeting. Connie noted that Judith had attended the neighborhood board meeting and that they wanted a reminder closer to race day.

Bioastin Marathon Readiness Series-Sam announced that the contract between MPRRC and Shaka Racing has been signed.

There was discussion about tasks that need to be completed for the first race which will be held in August.

Steve made a motion that the board designate a single contact person as a liaison between MPRRC and Shaka Racing. Sam seconded.

Sam made a motion to amend the previous motion by designating Kane as the liaison. The amendment passed by a unanimous vote.

The main motion passed by a unanimous vote.

### Host Races

Vets Run-it was reported that Frank has everything in place for this event. Sam will be delivering the equipment.

AFS-Kane reported all is on track

BNI-Steve reported that he had one good meeting with them and is waiting to hear back from them on several questions.

### 2024 Hawaii Spartan Trifecta Weekend

Kane reported that there are discounts available for club members participating in this event. Also, we can get a booth at the event if 50 club members sign up.

Kawika reported that he will be taking over responsibility for the club newsletter and will publicize the event there. He plans to publish an edition this month. He will also be doing social media. He has Facebook access and needs to get access to Instagram and Meetup.

### Storage Locker & Equipment Delivery

No one has a final, signed copy. Kane will follow up on this.

Craig has returned all equipment to the locker.

There was a discussion on the section of the contract related to the circumstances under which Craig could keep the club equipment in his van. Steve made a motion to clarify this section. Moved that the board understands this section of the contract to mean that, following a race, Craig may keep equipment in his van if the next race at which he will be delivering equipment is no more than two weeks away. Otherwise, he must return all the equipment to the storage locker. Upon request, the club President has the flexibility to provide an exemption to this requirement and must then report the circumstances to the board. Seconded by Sam. Passed unanimously.

#### New RRCA Rep

Kane will check with Ron Alford on the RRCA procedure for naming a new Hawaii-Guam representative.

#### Judith Inazu's Items

Steve will take over monitoring of voicemail and texts to the club phone. Gift cards for volunteers-Kane will make these available to race directors who will keep a log of their distribution until the current inventory is depleted. Then, the board will consider whether to continue the program. Sam has a list of who has keys to the storage locker

#### Honolulu Marathon Expo 2024

The club will have a booth as in prior years

#### Group Discounts for Races

Kane asked if it was practice to provide a registration discount for groups. He made a motion that groups of 20 or more be given the same price as is paid by an annual member. Seconded by Ed. Passed unanimously.

#### RRCA Annual Convention Recap

It will be added to the agenda for the next board meeting.

The meeting was adjourned at 12:46 pm.

The next meeting will be held on July 12 via Zoom.

Submitted by Steve Davidson, Secretary

## Appendix A

### **Ground Rules for MPRRC BOD Meeting & Communication Etiquette**

#### **1. Treat Each Other Kindly:**

- o Prioritize kindness and tolerance in your interactions.
- o We have a shared understanding that we are all volunteers, and we should be respectful to each other.

#### **2. Active Listening and Respectful Communication in email and meetings:**

- o Listen attentively to others' viewpoints.
- o Ask clarifying questions to understand different perspectives.
- o Avoid interrupting other members while they speak.
- o Encourage open dialogue and constructive disagreements.
- o Recognize that diverse perspectives enhance decision-making.
- o Recognize that everyone communicates differently. Be open to diverse communication styles and adapt accordingly.

#### **3. Support each other:**

- o Some board members may need help with certain tasks.
- o Understand that each of us have different capacities and there may be times during the year that we need to prioritize other things in our life outside of MPRRC.
- o Be there to support your fellow board members and volunteers the best that you can.